

September 2020

Dear prospective applicant

Thank you for your interest in the role of Principal at Our Lady of Fatima Catholic Primary School and for requesting an application pack. This vacancy has arisen following the retirement of the long-standing and highly respected Principal. The school is currently led by a temporary Executive Headteacher, supported by a temporary Head of School. This interim structure will come to an end once a substantive Principal has been appointed to this post.

Our school has a strong tradition of excellence in Catholic education, is very much sought after by Catholic parents and has a secure and exciting future. Although Our Lady of Fatima School is located in Harborne, the school serves the parish of Quinton and attracts applications from a much wider area. Our dedicated team of staff work very closely to develop the full potential of the young people in their care, and they are well supported by the Academy Committee of Representatives (formerly known as Governors).

The Directors, in partnership with the Academy Committee, are keen to appoint an ambitious and experienced practising Catholic to join our team of Principals, under the leadership of the Catholic Senior Executive Leader (CSEL). The recent appointment of the CSEL has provided robust support and leadership for each of our Principals, whilst also facilitating effective collaboration within the Committee of Principals and thereby raising standards for all the children within our community of schools. St Nicholas Owen Catholic MAC is based on excellent working relationships, with the aim of strengthening and improving further the life chances of all the young people within our strong Catholic partnership. You can read more about the MAC on our website: www.stnicholasowen-mac.org.uk.

St Nicholas Owen Catholic MAC is currently in the process of merging formally with St Catherine of Siena Catholic MAC, which comprises four primary schools, to form the new Emmaus Catholic MAC. Once formed, the larger MAC of ten schools will provide new opportunities for further developing our staff as we continue to work towards securing and improving Catholic education in this area of the Diocese. This is therefore a very exciting time to join our successful organisation.

Enclosed in this pack you will find detailed information about the current context of the school: please visit our website <https://www.olfatima.bham.sch.uk> to find out more about its distinctive nature.

If you would like to find out more about this vacancy, or arrange a visit to the school, please contact Suzanne Horan, Catholic Senior Executive Leader, who can be contacted by email at shoran@stnicholasowen-mac.org.uk

When completing the CES Senior Leader application form, please ensure you read the Notes to Applicants carefully: you should ensure that your supporting statement is clear and concise and does not exceed 1,300 words. Please refer to the Person Specification when writing your supporting statement, as it will be closely assessed against each of the criteria in that specification.

We do hope that you will consider very seriously applying for this post and we look forward to reading your application.

Completed application forms should be returned to Lucy Meadows: PAtocSEL@stnicholasowen-mac.org.uk

The closing date for applications is **28th September at 12 noon** and interviews will be held on **16th October**.

Yours sincerely

JK Griffin

Mrs Joanna Griffin
Chair of Board of Directors